

*Employer's Name: Chambersburg Area School District*

**CHAMBERSBURG AREA SCHOOL DISTRICT**  
**435 Stanley Avenue**  
**Chambersburg, Pennsylvania 17201**  
**717-261-3419**

***CERTIFIED WORKPLACE COMMITTEE MINUTES***

Date: September 15, 2022  
Location: Virtual Meeting  
Starting & Ending Time: 3:15 - 4:15 PM

- I. Ed Peters called the meeting to order at 3:18 pm.
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Keith Naugle and Wendy Grove were absent.
- III. The minutes were accepted from the August 18, 2022 Meeting. Ellen Henry motioned, Mark Long seconded.
- IV. Accident Review – Emily Dice, reviewed the incidents.

Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
Slip/Trip/Fall	8/24/22	CAMS North	Professional	IW walking downstairs, turned corner, slipped on water and fell / Claim – no loss time
Bite	8/29/22	Scotland Elem	Professional	IW was helping students at parent drop off and a dog inside a car bit the IW / Claim – no loss time
Trip/Fall	8/29/22	Marion Elem	Support	IW was walking out of the office and tripped over the threshold, fell / Claim – no loss time

- V. Inspection Report Review: Ben Chambers still need to be inspected. Ed did the CAMS South inspection and is working on the Ben Chambers inspection.

**To be completed March thru May**

Ed Peters / TBD	Ben Chambers
TBD	CAMS S

**To be completed September thru November**

Jaime Vinglas / Matt Varner	CAMS North, Grandview
Cody Marker / John Parson	CASHS
Emily Dice / Jonathan Michael	Admin Building, Buchanan

- VI. Old Business: None
- VII. New Business:
  1. Privilege of the floor – Cody Marker requested Wet Floor signs.
    - Jennifer Graham is going to send materials on slip, trip, falls for review.
- VIII. Announcement of next meeting date October 20, 2022 via Google Meet.

IX. Meeting adjourned at 3:23 pm. Mark Long motioned and Ellen Henry seconded.